Studentenwerk Augsburg
Wohnservice

Name	
Dorm	
Apartment Nr.	
Personal Nr.	

Studentenwerk Augsburg
Accommodation Service
Universitätsstraße 4
86159 Augsburg

Request
for approval of subletting my apartment

Period: From _____ till _____

Reason: _____

☐ Duty internship / semester abroad (please enclose certificate)

Subtenant data:

Last Name, First Name: _____   Sex: ☐ female   ☐ male

Home address: _____   Birthdate: _____

Nationality: _____   E-Mail address: _____

Mobile phone nr. : _____

Field of study: _____   Matrikel number: _____

(Please enclose certificate)

During the time of subletting, I will not use my apartment. I am aware of, that the hiring contract between the Studentenwerk and me is still valid and I'm still obliged to the contract. This means in particular that the rent will still get booked of the bank account I´ve stated and that I will have to come up for any damage in the apartment during the subletting.

A present internet access and the fees for the main hirer will stay valid, as long as the contract got cancelled in written form. Only the main hirer can apply for an Internet access! If the subtenant wants to use the access, the main hirer has to give him the login details.

I authorize the Studentenwerk Augsburg to cancel the subletting contract, if any violation against the house rules have occurred. After pt. 18 of the house rules, I got informed that I can only charge the amount of rent from the subtenant, that I have to settle my own. By any violation against the assignment, the Studentenwerk Augsburg is authorized to terminate the hiring contract without notice (according to § 9 c) of the hiring contract).

A subletting over 3 months will be credited to the max. period of rental.

If the hiring contract expires by the end of the subletting, the subtenant can only use the room till the 25. of the according month.

The subtenant must contact the caretaker personally no later than 3 days after moving in.

_____   _____
Date   Signature, main hirer

☐ Request accepted   ☐ Request denied, because_____

Augsburg, _____